## Zeitplan Implementierungschritte

Kick-off Meeting

Datum:

Start im OP

Datum:

| | | W1 | W2 | W3 | W4 | W5 | W6 | W7 | W8 | W9 | W10 | W11 | W12 | nä Quartal | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| KW / Datum | | | | | | | | | | | | | | | |
| 1) Implementierungsteam | | | | | | | | | | | | | | | |
| 2) Sign Out / iAE Prozess | | | | | | | | | | | | | | | |
| 3) Schlüsselpersonen | | | | | | | | | | | | | | | |
| 4) Dokumentation | | | | | | | | | | | | | | | |
| 5) Kommunikation | | | | | | | | | | | | | | | |
| 6) Personalschulungen | | | | | | | | | | | | | | | |
| Umsetzung im OP | | | | | | | | | | | | | | | |
| 7) Monitoring | | | | | | | | | | | | | | | |
| 8) Erfolgskontrolle | | | | | | | | | | | | | | | |